



INFORMATION SHEET

As of January 2024

GENERAL INFORMATION

Name of the Institution	German Name: Hochschule Aalen – Technik und Wirtschaft English Name: Aalen University of Applied Sciences
Website	www.aalen-university.de
Erasmus Code / OID	D AALEN01 / E10166908
EWP SCHAC - „SCHEMA for Academia“	hs-aalen.de
Number of Students & Staff	Approx. 5,100 students and 500 staff members
City & Number of Inhabitants	Aalen: 67,000

CONTACT INFORMATION

Institutional Coordinator	Mr. Pascal Cromm (pascal.cromm@hs-aalen.de)
Contacts for Incoming Students (email)	<p>Mrs. Antje Discher (antje.discher@hs-aalen.de): Europe, Jordan & accommodation</p> <p>Mr. David Bender (david.bender@hs-aalen.de): Non-European partnerships</p> <p>In addition, each degree programme has a departmental coordinator responsible for advising exchange students.</p> <p>incomings@hs-aalen.de: general inquires for visa, health insurance, mentoring, etc.</p>
Contacts for Outgoing Students (email)	<p>Ms. Nichola Adams (nichola.adams@hs-aalen.de): Erasmus+, European destinations, Mobility Online</p> <p>Mrs. Hedwig Schröder (hedwig.schroeder@hs-aalen.de): Non-European destinations</p> <p>Mrs. Carola Wirth (carola.wirth@hs-aalen.de): Internships abroad</p>

APPLICATION PROCEDURES

For Students (Erasmus SMS, SMP, etc.)	<p>Incoming students need to be nominated to aaa@hs-aalen.de before applying until the indicated deadlines. For the exact procedure, online application portal etc., please refer to www.hs-aalen.de/en/pages/aaa_incomings</p> <table border="1"> <thead> <tr> <th></th> <th>Winter Semester (1st Sem.)</th> <th>Summer Semester (2nd Sem.)</th> </tr> </thead> <tbody> <tr> <td>Nomination Deadlines</td> <td>1st April</td> <td>1st November</td> </tr> <tr> <td>Application Deadlines</td> <td>30th April</td> <td>30th November</td> </tr> </tbody> </table>		Winter Semester (1st Sem.)	Summer Semester (2nd Sem.)	Nomination Deadlines	1st April	1st November	Application Deadlines	30th April	30th November
	Winter Semester (1st Sem.)	Summer Semester (2nd Sem.)								
Nomination Deadlines	1st April	1st November								
Application Deadlines	30th April	30th November								
For Faculty & Staff (Erasmus STA, STT, etc.)	Please contact: pascal.cromm@hs-aalen.de or aaa@hs-aalen.de									
Research, Development, & Innovation	Contact RDI staff and CC the Institutional Coordinator in your enquiry. ralf.schreck@hs-aalen.de									

LANGUAGE REQUIREMENTS

Students wishing to follow lectures taught in English should possess a B2 level. Students wishing to follow German taught lectures should possess at least a B1 level upon arrival (so that they can reach B2 level during the intensive course in Aalen). Unless agreed upon otherwise, only intl. standardised tests can be accepted (e.g. TOEFL, TOEIC, IELTS, Cambridge, etc. for Eng.; TestDaF, Goethe for Ger.).

ACADEMICS

Academic Calendar			Winter Semester	Spring Semester											
	Preparatory German Classes & Orientation		1st 4 weeks of September	1st 3 weeks of March											
	Lecturing Periods		October - January	Mid-March - June											
	Examination Periods		1st 3 weeks of February	1st 3 weeks of July											
Academic Fields	Chemistry, Electrical Engineering & Computer Science, Optics & Mechatronics Management & Business Science, Mechanical Engineering & Materials Science														
English Taught Lectures	www.hs-aalen.de/en/pages/aaa_english-taught-lectures														
Grading Scale	ECTS Grades	A		B	C		D	E	FX	F					
	Aalen Grades	-	1,0	1,3	1,7	2,0	2,3	2,7	3,0	3,3	3,7	4,0	4,3	4,7	5,0
	Explanation	Very Good		Good		Satisfactory		Sufficient		Fail					

ORIENTATION

Orientation	Aalen University provides orientation weeks for exchange students, where they receive information about living in Germany, studying at Aalen University and participate in guided tours of both the campus and city. This includes an intensive German course.
German Language Courses & Orientation	Exchange students attend the preparatory German intensive course in the beginning of each semester. German classes during the semester build upon the intensive course, containing a knowledge test in the beginning and an examination at the end. The intensive course also gives credit points. For more information: www.hs-aalen.de/language-center

ACCOMMODATIONS AND COST OF LIVING

Accommodations / Housing	The International Office rents several rooms in student dormitories to incoming international students. Contracts for accommodation in residence halls always last for 6 months: <u>Winter Semester</u> : Sep. 1st – Feb. 28th <u>Summer Semester</u> : Mar. 1st. – Aug. 31st Incoming students will be informed about the application procedure prior to arrival. Alternatively, students can apply for private accommodation (early arrival advised); please contact antje.discher@hs-aalen.de to obtain addresses & information with respect to private accommodation, or places to stay during the first days.	
Accommodations Costs	295€ - 415€ (Status January 2024)	
Additional Estimated Monthly Costs <i>average cost calculation from German student association (Studentenwerk)</i>	345 € 185 € 95 € 130 € 35 € 60 € 90 € 20 € Total: Approx. 960 €	Average Rent: Food / Board: Car / Public Transportation: Health Insurance / Medicine Costs: Personal Liability Insurance Leisure, Culture, Sports: Phone, Mobile, Internet, Radio / Television Tax: Books, Learning Materials:
Proof of Financial Ability	Proof of Finances needed for Visa approval: 934 € per month » For one semester: 5,604 € » For two semesters: 11,208 €	

MISCELLANEOUS

Useful Information and International Student Guides	www.hs-aalen.de/en/pages/aaa_incomings/
Directions from the Airport	Students will travel to Aalen using Germany's train system. In Aalen, buses and taxis are available to get to Aalen's International Office. More information can be found at the link above.